



MISSOURI STATE UNIVERSITY™ Debate Online Enrollment Form

To the student: Please see the reverse for admission requirements and other important information.

(Please print in ink or type.)

Legal Name Birth date
Last First Middle Month Day Year

Mailing Address Phone
Street City State Zip ()

Your Legal Residence Social Security Number (see back) Female Male
County State - - - - -

Name of Parent or Legal Guardian
Last First Middle

Course(s) and semester(s) for which you wish to enroll: COM 120 (summer 2009) COM 320 (fall 2009)

Have you ever applied for admission to Missouri State University before? Yes No
Are you planning to take other MSU courses at the same time? Yes No

For office use only
Adm. Class/Type
Dept. Major/Deg.

High School Information
Name of School Month & year you will graduate

Ethnic Origin (This information is optional to comply with federal guidelines and will not be used in determining admission status):
African American Asian American/South Pacific Islander European American (Caucasian)
Mexican American/Latin American/Hispanic Native American/Alaskan Native Other

Are you a U.S. citizen? Yes No If no, are you a permanent resident? Yes No

- If you are a permanent resident, please attach a copy of the front and back of your alien registration card.
- If you have a disability which requires accommodation, please contact Disability Support Services, (417) 836-5527 or TDD (417) 836-6792.

TO BE COMPLETED BY PARENT OR LEGAL GUARDIAN

As a parent or guardian of the above-named student, I hereby approve his/her participation in the Missouri State dual credit program.

Signature Date

TO BE COMPLETED BY SCHOOL OFFICIAL (SUPERINTENDENT, PRINCIPAL, ASSISTANT PRINCIPAL, OR COUNSELOR)

I authorize this student's enrollment in the MSU Debate Online program for the semester(s) indicated above.

Grade Point Average: _____ (4.0 scale) ACT composite _____ SAT Critical Reading plus Math _____
Class Rank (if available) _____ in class of _____ PLAN composite _____ PSAT verbal plus Math _____

- Please attach a copy of the student's transcript and available test scores.

Signature Date

TO BE COMPLETED BY STUDENT

I certify that the information I have provided is accurate and acknowledge that falsified information may result in suspension from Missouri State University with loss of fees. I understand and agree that by signing this Course Enrollment Form I am agreeing to all terms of the Deferred Payment Plan set forth on the reverse of this form. I also agree that I am subject to the University's policies, rules and requirements applicable to students including, but not limited to, those stated in the University catalogs, class schedules, computer use policies and the Student Code of Rights and Responsibilities.

Student's signature Date

Adm. act.	Chg. of act.	Coded by	Merged by	Total hrs.	Att.	Passed	Pts. Def.	P/NP	Pro.
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FEE PAYMENT

- If you are enrolling for a summer course, you must pay a \$60 minimum payment to hold your classes. Please either mail a check or money order for this amount or provide the above credit card information.
- If you are registering for the fall semester, you do not need to make a payment at this time but will be billed under the terms of the deferred payment plan. You will be responsible for tuition (regardless of whether you complete the class) unless you notify us that you are withdrawing before the end of the change of schedule period.

Payment type: Check MasterCard Discover Visa American Express Payment Amount (\$60 minimum): _____
 Please check here if you wish to have your full required student fees applied to your credit card.

Credit Card Exp. Date
Card Verification Print cardholder's name (if different from student)

The Card Verification number is the 3 or 4-digit printed number which follows your regular card number. You find it on the front of American Express cards, in addition to your credit card number, and on the back of Visa, MasterCard or Discover, to the right of the final 4 digits of your credit card number.

Admission Requirements

By submitting this form you are applying for admission as a precollege student. To qualify, you must be a rising junior or senior and must have at least a 3.00 grade point average on a 4.00 scale, and have an ACT composite score of 21 or higher or an equivalent score on the PLAN, PSAT, or SAT.

Student Responsibilities

- You are enrolling in a Missouri State University credit course. It is important that you understand the effort you will be expected to put forth, as well as the policies and procedures which apply to your enrollment. The credit and grades you earn will become a part of your permanent academic record. Credit earned under this program will be applicable toward a degree at Missouri State and is generally transferrable to other accredited colleges and universities. Because each institution establishes its own transfer credit policies, Missouri State cannot guarantee transfer of credit to another institution.
- Disclosure of your Social Security Number (SSN) on this application is voluntary. If you choose, not to provide it, you may experience delays in services due to the time needed to match your student file with files that use your SSN.

Deferred Payment Plan

Required Student Fees. Fee payment deadlines vary depending upon when a student registers. The fee payment deadlines are described in the class schedule. At least \$60 must be paid by the fee payment deadline. If the required student fees are not paid in full by that date, a finance charge will be assessed on the remaining balance. The remaining balance is due on the 15th day of the following month with the option of paying minimum payments as described below. The finance charge, which is the dollar amount the credit will cost you, will be determined by applying a monthly periodic rate of 1% to the remaining balance. This is an Annual Percentage Rate of 12.68%. The APR is the cost of your credit as a yearly rate.

The monthly minimum payment amount is calculated by dividing the total required student fees due at the beginning of the semester by the number of scheduled payment dates in the semester and adding the finance charge. There will be a total of four scheduled payment dates per semester beginning in August and ending in November for the fall semester and beginning in January and ending in April for the spring semester. There will be a total of two scheduled payment dates beginning in June and ending in July for the summer semester.

Required student fees must be paid in full no later than the 15th day of November during the fall semester, the 15th day of April during the spring semester, and the 15th day of July during the summer semester.

Miscellaneous Charges. Miscellaneous charges include all other charges assessed or incurred such as Taylor Health and Wellness Center charges, long distance telephone charges, parking fines, bookstore charges and library fines. These charges are due when billed. A finance charge will be assessed on the next statement date after a miscellaneous charge is first billed. The finance charge will be determined by applying a monthly periodic rate of 1% to the unpaid balance.

Failure to Pay. Since the minimum payment option is based on a semester's charges and billing dates, all accounts must be paid in full by the end of the semester. Any amounts remaining unpaid at the end of a semester will be billed in full and are not subject to minimum payment. A collection charge of \$5 may be assessed on any balance which is past due for a period of more than 10 days.

Past due amounts will prevent a student from registering for the next semester or from receiving diplomas or transcripts. Students who have already registered for a subsequent semester with a past due amount on their record will have their future registration canceled. Failure to pay will result in the student being reported to a credit service.

Default. Each student must pay the balance of the account in full upon request if the monthly payments become past due. Each student agrees to pay costs of collecting the account including reasonable attorney fees and court costs. Each student further agrees that the venue for any action to collect the account will be in the Circuit Court of Greene County, Missouri.

Change in Terms. Missouri State University has the right to change the terms of this Agreement. If Missouri State University makes any change, Missouri State University will notify the participants before the effective date of the change, as required by law. Changes to this Agreement may include, but are not limited to, the rate of the finance charge, the amount of the minimum finance charge, the method of figuring the balance on which the finance charge is applied, the amount of the monthly payment required, the closing date of the monthly billing period and the length of the billing period. The change will apply to the balance outstanding on the effective date of the change and any account balance after the change, as allowed by law.

Length of Participation. Once a student registers for classes, he/she also signs up to participate in the Deferred Payment Plan. He/she will be deemed to be a participant in the Deferred Payment Plan during his/her entire tenure at Missouri State University unless removed from the Plan for nonpayment of fees.

Other Terms. The Deferred Payment Plan applies to all semesters—fall, spring and summer.

UNDER THE LAW YOU HAVE THE RIGHT TO PAY OFF IN ADVANCE THE FULL AMOUNT DUE. YOU ARE ENTITLED TO A SIGNED COPY OF THIS AGREEMENT UPON REQUEST.

Your Billing Rights: Keep this notice for further use. For a copy, contact the Financial Services Office or contact The Extended Campus. You may download this notice from the web by going to www.missouristate.edu/fserv/def/index.html. This notice contains important information about your rights and the University's responsibilities under the Fair Credit Billing Act.

Notify the University in case of errors or questions about your bill. If you think your bill is wrong, or if you need more information about a transaction on your bill, write to the University at the address listed on your bill as soon as possible. We must hear from you no longer than 60 days after the first bill was sent on which the error or problem appeared. You can telephone the University, but doing so will not preserve your rights. In your letter, provide the following information: your name and account number; the dollar amount of the suspected error; describe the error and explain, if possible, why you believe there is an error. If you need more information, describe the item in question. You do not have to pay any questioned amount during the investigation process, but you still are obligated to pay the parts of your bill that are not in question. During the investigation, the University cannot report you as delinquent or take any action to collect the amount you question.

Additional Information: For additional information, please contact the Financial Services Office, Carrington Hall, Room 113, 901 S. National, Springfield, Missouri 65897, or call (417) 836-5635.

Nondiscrimination Statement

Missouri State University is a community of people with respect for diversity. The University emphasizes the dignity and equality common to all persons and adheres to a strict nondiscrimination policy regarding the treatment of individual faculty, staff, and students. In accord with federal law and applicable Missouri statutes, the University does not discriminate on the basis of race, color, religion, sex, national origin, ancestry, age, disability, or veteran status in employment or in any program or activity offered or sponsored by the University. In addition, the University does not discriminate on any basis (including, but not limited to, political affiliation and sexual orientation) not related to the applicable educational requirements for students or the applicable job requirements for employees.

This policy shall not be interpreted in a manner as to violate the legal rights of religious organizations or military organizations associated with the Armed Forces of the United States of America.

The University maintains a grievance procedure incorporating due process available to any person who believes he or she has been discriminated against. Missouri State University is an Equal Opportunity/Affirmative Action employer. Inquiries concerning the grievance procedure, Affirmative Action Plan, or compliance with federal and state laws and guidelines should be addressed to Jana Estergard, Equal Opportunity Officer, Park Central Office Building Ste. 111, 901 South National Avenue, Springfield, Missouri 65897, 417-836-4252.

PrecollegeApp.doc 4/8/07

Mail form to: Office of Enrollment Services
Missouri State University
901 S. National
Springfield, MO. 65897
417-836-5521 or 800-492-7900 or fax 417-836-5992